



U.S. SOCCER

Game Reports Your Final Duty

**SISAY Referee Recertification
Training**



What is a Game Report?

It is an official **2-page** document which summarizes relevant events of the game, including before and after the game.

See the link below for a blank report:

Game Report



What is a Game Report?

Please Note:

Both pages of the
Game Report must be
completed.



Why is a Game Report Needed?

- Documents notable events, problems, serious injuries and/or misconduct of players, team officials or spectators.
- Provides a legal record of the match for the league, the competition, and for the Referee and ARs
- Completes the match duties of the Referee



When is a Game Report Needed?

For any and all matches that require a record

- Misconduct
- Injuries
- Problems
- League requirements
- A record for the referee





Who is responsible for the Game Report?

The Referee Team

- Written by Referee
- With direct input from the ARs & 4th Official





Where is the Report Sent?

- **League Officials**
- **Referee Assignor**

Within 48-hours from the end of the match

Referee must keep a copy of the report (suggestion ... retain and keep on file for at least 2-yrs.)



GAME REPORTS

How do I write a proper Game Report?

The U.S. Soccer Referee Report is two pages:

1st Page... the fill-in-the-blank page (who / what / where / when) game and offense information

2nd Page... the supplemental page, which is a freestyle written description of any game incidents (misconduct or injury).

The game report should give a clear, concise and accurate account of the game.



REFEREE REPORT FORM

First Page of the Report

Basic Fill-In Information

Misconduct Offenses Use 7 & 7 Caution & Send-Off language.

For copy of form see:

http://www.ossrc.com/pdfs/USSF_Game_Report.pdf

For the 7&7 language see:

https://www.usoccer.com/~media/files/referees/cautionable_and_sending_off_offenses_060612.pdf?la=en

South-Eastern Indiana Soccer Association for Youth (SISAY)
REFEREE REPORT
This report must be delivered within 48 hours after completion of game to proper authorities

GAME: _____ **Score** _____ **Visiting Team** _____ **Score** _____

State Association/ Professional League _____ Division/ Age Group _____

Date of Game: _____ Scheduled time: _____
Field and Address: _____ Actual kick off: _____
End of game: _____
Score at half time: _____

REFEREE: _____ Grade: _____ SSN: _____
Sr. Assistant: _____ Grade: _____ SSN: _____
Jr. Assistant: _____ Grade: _____ SSN: _____
Official: _____ Grade: _____ SSN: _____

Field Condition: _____ Weather: _____
Was the home team on the field on time? **Yes** If not, how late? _____ No. of Spectators: _____ approx.
Was the visiting team on the field on time? **Yes** If not, how late? _____ Marking of field: **Good**
Players Passes of the home team **were** received and checked. Conduct of Officials: **Excellent**
Players Passes of the visiting team **were** received and checked. of Players: **Excellent**
Line-up of home team **is enclosed.** of Spectator: **Excellent**
Line-up of visiting team **is enclosed.** Dressing room for Referee: **N/A**
4th Official Game Log **is enclosed.** for Players: **N/A**

A supplementary form explaining circumstances must accompany any unusual situations.

Serious injuries during the game.

| Name | Pass No. | Team | Nature of Injury |
|------|----------|------|------------------|
| | | | |
| | | | |
| | | | |

Players cautioned during the game.

| Name | Pass No. | Team | Type of Misconduct |
|------|----------|------|--------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Players sent off the field—Player passes must be retained after the game and returned to proper authority with this report.

| Name | Pass No. | Team | Type of Misconduct |
|------|----------|------|--------------------|
| | | | |
| | | | |
| | | | |
| | | | |

I did not receive the referee fee of \$ _____ Referee Signature: _____ Phone #: () _____
Date: _____

For additional remarks use supplementary sheet.

Distribution: SISAY President/ SISAY Referee Coordinator/ District Referee Coordinator 2/26/13



GAME REPORTS

How do I write a proper Game Report?

First Page of Report

BASIC (Fill-in-blank) INFORMATION

- Home Team Name (Include Team Number & Jersey Color)
- Visiting Team Name (include Team Number & Jersey Color)
- Number of goals scored by each team
- Name of Association or League (Include Field Number & Location of Field)
- Division / Age Group / Gender
- Game Number (if applicable)
- Game Date (Include Scheduled Start Time)
- Name of Referee, ARs & 4th Official with USSF Grade



GAME REPORTS

How do I write a proper Game Report?

First Page of Report (Cont.)

MISCONDUCT (Fill-in-blank) INFORMATION

- Name of Player (Include Jersey Number)
- Player Pass ID Number
- Name of Player's Team (Include Team's Jersey Color)
- Type of Misconduct (Using 7&7 Criteria & Language)

REFEREE (Fill-in-blank) INFORMATION

- Name of Report Writer (Referee) with USSF Referee Grade
- USSF Referee ID Number
- Referee Contact Information (E-mail)
- Date of Report



REFEREE REPORT FORM

Second Page of the Report

Supplemental Information

Add here details about incident like dismissal of team officials, send-off offenses, serious injuries, game abandonment or referee assault or abuse.

Be Specific

For a copy of this page see:

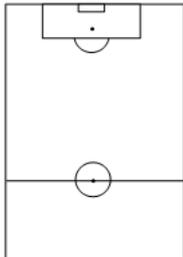
http://www.ossrc.com/pdfs/Supplemental_Report.pdf

South-Eastern Indiana Soccer Association for Youth (SISAY)
REFEREE REPORT
This report must be delivered within 48 hours after completion of game to proper authorities
A supplementary form explaining circumstances

GAME: _____
 Home Team _____ Score _____ Visiting Team _____ Score _____

State Association/ Professional League _____ Division/ Age Group _____
 Date of Game: _____ Referee: _____

Describe Any Unusual Incident:

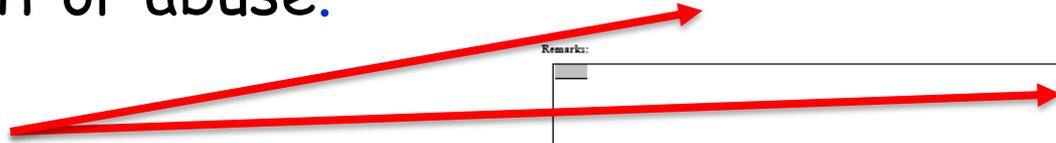


Remarks:

Referee Signature: _____ Report Date: _____
 Phone #: _____ SSN: _____

For serious assault, severe injury, or other substantial occurrences, a photo copy must be sent to Federation Headquarters: Fax: (312) 808-9572
 Distribution: State Association / League / Referee

Distribution: SISAY President/ SISAY Referee Coordinator/ District Referee Coordinator





MISCONDUCT REPORTS

OFFENSE vs. INCIDENT

Report must differentiate between the "offense" and the "incident"

.... The "offense" is a classification in accordance with the *Laws of the Game* that defines a player's misconduct (7 & 7 Offenses).

.... The "incident" is what the player actually did at the time the offense was committed.



GAME REPORTS

How do I write a proper Game Report?

Second Page of the Report (Supplemental Information)

Be Specific - Use the 7 "W"s of Reporting:

- Who did it (name & number & team)
- When (time in game, during play / stoppage)
- Where did it happen (show on field diagram)
- What happened (and to whom it was done)
- Why did it happen (retaliation, frustration, aggressive play)
- What else was happening
- What did Referee do about it (7&7 offenses)



Game Reports

KEY POINTS:

- 1) *Be ACCURATE*
- 2) *Be COMPLETE*
- 3) *Be BRIEF (Concise)*
- 4) *Be CLEAR (Understandable)*
- 5) *Be EMOTIONLESS (Just The Facts)*
- 6) *Write LEGIBLY*
- 7) *Use Proper Terminology (7 & 7 Offenses)*
- 8) *Use Precise Language (Direct Quotes)*
- 9) *Use Correct Spelling and Punctuation*



It may be useful to seek input on what you have written from a more experienced colleague.



Game Reports DO'S & DON'TS

Do

- Focus on the facts of the incident
- Be accurate, clear and concise
- Work with the referee team

Do Not

- Speculate or embellish
- Insert opinion
- Make disciplinary suggestions



Example Incident Report #1

Offense: Second Cautionable Offense (2CT)

Supplemental Report:

During the first half, I had cautioned #4 John Smith for Unsporting Behavior when he deliberately kicked the ball away at a free kick. Despite this, at approximately 18 minutes into the second half he blatantly grabbed an opposing player #8 around the waist, pulling him to the ground. I cautioned him for unsporting behavior and in turn sent him off for receiving a second caution. As he left the field, he called me “A dumb ass son-of-a-bitch referee”.

Note: The last sentence had no bearing on the reason for the send-off, but it does constitute a further offense and must be contained in the report as such. It is **never** appropriate to issue a second red card, just note actions in write-up.



Example Incident Report #2

Offense: Offensive, Insulting or Abusive Language (AL)

Supplemental Report:

Having awarded a penalty-kick to the Fighting Ducks, #6 Mary Smith of the defending Gold Stars team shouted out loudly, “Ref, you are a stupid clown”. In my opinion this constituted insulting and abusive language. I therefore red carded her and sent her off. This occurred in the 11th minute of the second half.

Note: When **abusive** language (not necessarily “foul” language) is used the **exact** wording must be included in the write-up.



Example Incident Report #3

Offense: Offensive, Insulting & Abusive Language (AL)

Supplemental Report:

Red Rover's coach, Tom Mouth, after having been verbally warned to keep his comments tactical and positive in nature to his players, yelled loudly across the field "Can't you f----ng see anything?" after a no-call on a ball-to-hand play situation. I sent Coach Mouth from the field area for using offensive, insulting and abusive language, which was directed at myself as the referee. This occurred in the 7th minute of the first half.

Note: When abusive language (which also contains "foul" language) is used, again the "exact wording" must be included in the write-up. You should not use --- as part of the spelling, you must use the completely spelled-out words, written exactly as said. However, when submitting your report it is advised that you mark on the outside of the report that it in effect contains language of an offensive nature.



Example Incident Report #4

Offense: Second Cautionable Offense (2CT)

Supplemental Report:

Greens #8, Preston Punter, was cautioned at 24:00 for dissent (carried the ball away after a foul was called against him and then he punted the ball 50-yards into the neighboring field). At 82:00, Mr. Punter would not back away and yield 10-yds on a free kick just outside the penalty area and then deliberately interfered with the ball when it was kicked. He was then sent-off from the field of play for committing a Second Cautionable Offense (failure to respect the required distance on a free kick restart).

Note: Entire narrative must be accurate. Should the first caution be administered for “dissent” or for “delaying the restart of play”? Be careful, one written mishap can void the entire report..



Example Incident Report #5

Offenses: Multiple Offenses

Incident Report:

- 1) Solids substitute #21, Carla Tosser, was in the team area sitting on the bench, when at 21:00 she threw a water bottle at an opponent on the field. Ms. Tosser was red carded and was sent-off for Violent Conduct and not allowed to participate in the rest of the match.
- 2) Stripes #2, Madison Striker, was pushed to the ground at 72:00 by Solids player #6 after she had taken the ball away from Solids #6. Stripes #2 then immediately got up and punched #6 in the mouth with a closed fist, just as the whistle was being blown to stop play due to the push by #6. Once separating the two players, I red carded and sent Ms. Striker off the field for Violent Conduct (since she was not playing the ball at the time).

Note: These two send-offs are totally separate incidences, and as such, should be written up each on its own supplemental report sheet.



Report Exercise #1

- Look at the excerpts on the following two slides that are taken from actual game reports and think about - How could they be improved?
- On the Game Reports Quiz (Slide 29) answer questions 4 & 5 on your **Quiz Answer Sheet** for the two highlighted excerpts.





Report Exercise #1

Actual **Yellow Card** Excerpts

- The coaches lost control of themselves ...
- ❖ A player ran past the referee with hate in their eyes
- 1st Caution - coach refused to leave the field after disputing a call.
2nd Caution - coach returned to field.
- ❖ Several people said that the attacker said.....



Report Exercise #1

Actual **Red Card** Excerpts

- ❖ “I felt the coach was totally out of control”.
- “Player was angry and verbally abusive about my call. He ignored my requests to speak with him. I was about to caution him for his behavior when he flipped me off with a hand gesture as he ran past me. I showed him a red card and asked him to leave the field.”
- ❖ “The player was ejected for intentionally slide tackling the goalie from behind after the goalie had possession of the ball in the goal box.”
- “1st Caution – coach refused to leave the field after disputing a call.
2nd Caution – coach returned to field.
3rd Caution – coach threatened me and my AR.
4th Caution – coach threatened field marshal with abusive language.”



Report Exercise #2

- Read the Game Situation on the following 2 slides.
- Review the Referee's decisions and decide whether the referee was "Right" in the application of the Laws of the Game.
- Then decide what you would have done differently to manage the coach and possibly avoid a dismissal?
- Write your ideas down and be ready to discuss and defend them in the in-class clinic session.





Report Exercise #2

Game Situation

This is an excerpt from an actual game report.

The game is a U13 Girls match between 2 competitive (teams R and B), but not highly skilled teams. At 17 minutes into the 2nd half, the Referee awarded an IFK to team B for a pass-back to the keeper of team R in their penalty area. Coach B demanded an explanation for the IFK call – he wanted a PK for keeper handling. He instructed his players to not play until he got an explanation from me. I walked over to Coach B, showed him a yellow card and then instructed the players to take the IFK. They refused and would not kick the ball, until I spoke to the captain about the restart. The restart was explained to the captain (Blue 8) and then the captain was shown a yellow card. Coach B went ballistic, but play was restarted.

... (continued on the next slide)....



Report Exercise #2

Game Situation (Cont.)

3 minutes later play was stopped for an injury. The coach went ballistic again when play was restarted play by dropping the ball to the keeper (who had possession when play was stopped). The coach wanted a drop ball between 2 players be the restart. Coach B was asked to leave the field, but he demanded to be shown a red card. He was then shown a red card.

Coach B walked to the spectators side where he remained for the rest of the game yelling only occasionally.

The rest of the match was uneventful. The Red team did score one goal at 24 minutes into the 2nd period. The final score was Red 1 – Blue 0.

At the end of the match, Coach B put on a referee shirt and started waving a law book in my face when I asked his for his coaches pass. He refused to give me his pass, said he had been a referee for “years, that I was completely wrong in his match. He said he was going to protest the match which is why this report was written. He was extremely rude, out of line and insulting.



Game Reports

Very Important Resource Links

7 & 7 Cautionable and Sending Off Offenses:

https://www.ussoccer.com/~~/media/files/referees/cautionable_and_sending_off_offenses_060612.pdf?la=en



Game Reports Quiz

Answer the following questions on your Quiz Answer Sheet.

- 1. A game report involving verbal misconduct by a spectator toward the near AR is to be written and submitted by whom?**
 - A. The referee**
 - B. The AR who was the brunt of the verbal misconduct**
 - C. Both the referee and the AR need to submit a separate game report**

- 2. Foul language is one of the mandated 7 send-off offenses.**
 - A. True**
 - B. False**

- 3. The referee should always write-up a game report when a player is seriously injured.**
 - A. True**
 - B. False**



Game Reports Quiz

Answer the following questions on your Quiz Answer Sheet.

- 4) The highlighted yellow card wording in Report Exercise #1, i.e. “Several people said that the attacker said...” should never be included in a game report as one of the reasons for issuing a yellow card.
- A. True B. False
- 5) For the highlighted red card wording in Report Exercise #1, i.e. ““The player was ejected for intentionally slide tackling the goalie from behind after the goalie had possession of the ball in the goal box.”, the use of the word “ejected” is unacceptable since it could be cause to invalidate the entire game report.
- A. True B. False